

Important note on the invoicing address:

Please make sure to include the **RU (Reporting Unit)** as an additional information in the invoice address.

For invoices without purchase order please also mention the responsible **contact person (name/ email)** or the **cost center of the requestor** to ensure fast processing. The following is an example of the structure of the billing address:

Bertelsmann SE & Co. KGaA - Corporate Center
RU0029 john.doe@bertelsmann.com and/or cost center 00290100
 Carl-Bertelsmann-Strasse 270
 DE-33335 Gütersloh

Are you currently still using the central P.O. Box address in Gütersloh for sending invoices on paper? This will no longer be possible as of 30.12.23!
 The central paper post office box will be closed as of 30.12.23. Incoming mail will be returned to the sender as undeliverable.

RU	Name	Invoicing / Delivery address	E-mail address	VAT ID/ Tax number
0003	Sonopress GmbH RU0003	Carl-Bertelsmann-Straße 161 DE-33332 Gütersloh	0003@invoice.bertelsmann.com	DE 811 147 965
0010	Verlag RM GmbH RU0010	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0010@invoice.bertelsmann.com	DE 118 514 552
0025	Reinhard Mohn GmbH RU0025	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0025@invoice.bertelsmann.com	DE 811 148 752
0026	Bertelsmann SE & Co. KGaA - Grundstücke, Leasing, Mietobjekte RU0026	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0026@invoice.bertelsmann.com	DE 126 770 390
0028	Arvato Media GmbH, Standort Gütersloh RU0028	Reinhard-Mohn-Straße 100 DE-33333 Gütersloh	0028@invoice.bertelsmann.com	DE 812 731 109
0028	arvato media GmbH, Standort Verl RU0028	Henkenstraße 59-65 DE-33415 Verl	0028@invoice.bertelsmann.com	DE 812 731 109
0029	Bertelsmann SE & Co. KGaA - Corporate Center RU0029	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0029@invoice.bertelsmann.com	DE 126 770 390
0029	Bertelsmann SE & Co. KGaA - Unter den Linden Berlin RU0029	Unter den Linden 1 DE-10117 Berlin	0029@invoice.bertelsmann.com	DE 126 770 390
0032	RM Buch und Medien Vertrieb GmbH RU0032	Ringstraße 16-20 DE-33378 Rheda-Wiedenbrück	0032@invoice.bertelsmann.com	DE 811 147 836
0040	AZ Direct GmbH RU0040	Carl-Bertelsmann-Straße 161s DE-33332 Gütersloh	0040@invoice.bertelsmann.com	DE 811 147 810
0067	BAG Business Information Beteiligungs GmbH RU0067	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0067@invoice.bertelsmann.com	351/5900/0622
0105	VIVENO Group GmbH RU0105	Kirchstr. 27 DE-33330 Gütersloh	0105@invoice.bertelsmann.com	DE 205 514 274
0110	Bertelsmann Treuhand- und Anlagegesellschaft mbH RU0110	Carl-Bertelsmann-Str. 270 DE-33335 Gütersloh	0110@invoice.bertelsmann.com	DE 170 864 021
0123	arvato print service Russland GmbH RU0123	Carl-Bertelsmann-Straße 161 DE-33332 Gütersloh	0123@invoice.bertelsmann.com	DE 813 883 240
0212	Probind Mohn media Binding GmbH RU0212	Carl-Bertelsmann-Straße 161 M DE-33332 Gütersloh	0212@invoice.bertelsmann.com	DE 813 692 650
0216	Mohn Media Energy GmbH RU0216	Carl-Bertelsmann-Straße 161 M DE-33332 Gütersloh	0216@invoice.bertelsmann.com	DE 813 027 170
0218	arvato CRM Healthcare GmbH RU0218	Wohlrabedamm 32 DE-13629 Berlin	0218@invoice.bertelsmann.com	DE 170 863 859
0327	Fernwärme Gütersloh GmbH RU0327	Carl-Bertelsmann-Straße 161 M DE-33332 Gütersloh	0327@invoice.bertelsmann.com	DE 177 898 219
0371	Immobilien-Gesellschaft Dresden Ostra-Allee 18 GmbH RU0371	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0371@invoice.bertelsmann.com	DE 140 131 529

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0372	Immobilien-Gesellschaft Dresden Ostra-Allee 20 GmbH RU0372	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0372@invoice.bertelsmann.com	DE 140 133 346
0391	Penguin Random House Verlagsgruppe GmbH RU0391	Neumarkter Str. 28 DE-DE-81673 München	0391@invoice.bertelsmann.com	DE 811 148 890
0416	BFS health finance GmbH RU0416	Hülshof 24 DE-44369 Dortmund	0416@invoice.bertelsmann.com	DE 125 131 758
0450	Vogel Druck und Medienservice GmbH RU0450	Leibnizstr. 5 DE-97204 Höchberg	0450@invoice.bertelsmann.com	DE 813 338 818
0501	Bertelsmann SE & Co. KGaA - Mohn Media Services RU0501	Carl-Bertelsmann-Straße 161 M DE-33332 Gütersloh	0501@invoice.bertelsmann.com	DE 126 770 390
0502	Mohn Media Mohndruck GmbH RU0502	Carl-Bertelsmann-Straße 161 M DE-33332 Gütersloh	0502@invoice.bertelsmann.com	DE 811 148 672
0536	DeutschlandCard GmbH RU0536	Neumarkter Straße 28 DE-81673 München	0536@invoice.bertelsmann.com	DE 814 613 260
0688	Random House Audio GmbH	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0688@invoice.bertelsmann.com	DE 122 652 039
0691	Bertelsmann Aviation GmbH RU0691	Carl-Bertelsmann-Str. 270 DE-33335 Gütersloh	0691@invoice.bertelsmann.com	DE 815 188 967
0701	Arvato SE – Tech Germany RU0701	Reinhard-Mohn-Straße 22 33333 Gütersloh	0701@invoice.bertelsmann.com	DE 319 051 807
0702	BFS finance GmbH RU0702	Carl-Bertelsmann-Straße 23 DE-33332 Gütersloh	0702@invoice.bertelsmann.com	DE 812 731 086
0703	direct services Gütersloh GmbH RU0703	Reinhard-Mohn-Straße 300 DE-33333 Gütersloh	0703@invoice.bertelsmann.com	DE 812 731 150
0705	arvato distribution GmbH RU0705	Reinhard-Mohn-Straße 2 DE-33333 Gütersloh	0705@invoice.bertelsmann.com	DE 811 147 844
0708	TERRITORY MEDIA GmbH RU0708	Neumarkter Straße 26 DE-81673 München	0708@invoice.bertelsmann.com	DE 813 879 614
0712	Bertelsmann Global Business Services GmbH RU0712	Ringstraße 16-20 DE-33378 Rheda-Wiedenbrück	0712@invoice.bertelsmann.com	DE 203 313 877
0716	Campaign Services Neckarsulm GmbH RU0716	Kanalstraße 15 DE-74172 Neckarsulm	0716@invoice.bertelsmann.com	DE 813 391 726
0739	Bertelsmann China Holding GmbH RU0739	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0739@invoice.bertelsmann.com	351/5900/1181
0744	Campaign services Offenbach GmbH RU0744	Schumannstr. 164 DE-63069 Offenbach	0744@invoice.bertelsmann.com	DE 814 061 708
0744	Campaign services Offenbach GmbH, Betriebsstätte Böblingen RU0744	Hanns-Klemm-Str. 19 DE-71034 Böblingen	0744@invoice.bertelsmann.com	DE 814 061 708

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0763	Bertelsmann Capital Holding GmbH RU0763	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0763@invoice.bertelsmann.com	DE 813 288 940
0777	rewards arvato services GmbH RU0777	Ridlerstraße 31 b DE-80339 München	0777@invoice.bertelsmann.com	351/5900/5499
0780	European SCM Services GmbH RU0780	Reinhard-Mohn-Straße 710 DE-33333 Gütersloh	0780@invoice.bertelsmann.com	DE 813 104 608
0782	bedirect GmbH & Co. KG RU0782	Carl-Bertelsmann-Str. 105 - 107 DE-33311 Gütersloh	0782@invoice.bertelsmann.com	DE 813 285 800
0792	Riverty Administration Services GmbH RU0792	Höltenweg 35 DE-48155 Münster	0792@invoice.bertelsmann.com	DE 813 263 025
0801	bedirect Verwaltungs GmbH RU0801	Carl-Bertelsmann-Str. 105 - 107 DE-33311 Gütersloh	0801@invoice.bertelsmann.com	351/5900/1465
0862	Verlegerdienst München GmbH RU0862	Gutenbergstrasse 1 DE-82205 Gilching	0862@invoice.bertelsmann.com	DE 814 766 390
0887	Arvato SE - Consumer Products RU0887	Reinhard-Mohn-Straße 22 DE-33334 Gütersloh	0887@invoice.bertelsmann.com	DE 319 051 807
0897	arvato distribution GmbH RU0897	Gottlieb-Daimler-Straße 1 DE-33428 Harsewinkel	0897@invoice.bertelsmann.com	DE 811 147 844
0917	Global Assekuranz Vermittlungsgesellschaft mbH RU0917	Carl-Bertelsmann- Straße 270 DE-33335 Gütersloh	0917@invoice.bertelsmann.com	DE 814 012 255
0918	Prinovis Verwaltungs GmbH RU0918	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	0918@invoice.bertelsmann.com	DE 811 117 136
0929	mbs Nürnberg GmbH RU0929	Breslauer Straße 300 DE- 90471 Nürnberg	0929@invoice.bertelsmann.com	DE 811 962 347
0977	rtv media group GmbH RU0977	Carl-Bertelsmann-Straße 161 DE-33332 Gütersloh	0977@invoice.bertelsmann.com	DE 813 630 241
0997	arvato systems GmbH RU0997	Reinhard-Mohn-Straße 18 DE-33333 Gütersloh	0997@invoice.bertelsmann.com	DE 811 147 981
1042	Bertelsmann Österreich GmbH RU1042	Andromeda Tower, Donau-City Straße 6, AT-1220 Wien	1042@invoice.bertelsmann.com	ATU 148 976 00
1497	AZ Direct AG RU1497	Lorzenparkstrasse 10 CH-6330 Cham	1497@invoice.bertelsmann.com	CH 408 108
1577	AZ Direct Österreich GmbH RU1577	Andromeda Tower Donau-City Str. 6 AT-1220 Wien	1577@invoice.bertelsmann.com	ATU 509 501 09
1582	Societa Holding Industriale di Grafica S.p.A. RU1582	Piazza Matteotti 20, IT-24122 Bergamo	1582@invoice.bertelsmann.com	IT 074 884 11005

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1923	Bertelsmann Nederland B.V. RU1923	Amsterdamsestraatweg 28 NL-1391 AB ABCOUDE	1923@invoice.bertelsmann.com	NL 009 488 182 B01
3438	Ricordi & C. S.r.l. RU3438	Via Brera 28, IT-20121 Mailand	3438@invoice.bertelsmann.com	IT 053 686 10969
3480	Arvato Logistics Services GmbH RU3480	Andromeda Tower Donau-City Str. 6 AT-1220 Wien	3480@invoice.bertelsmann.com	ATU 613 535 46
3482	Arvato Italia S.R.L. RU3482	Via Zanica 19K, IT-24050 Grassobbio (BG)	3482@invoice.bertelsmann.com	IT 031 479 50160
3659	BMG RIGHTS Management RU3659	51 rue vivienne F-75002 Paris	3659@invoice.bertelsmann.com	FR 105 083 532 99
3665	BMG rights Managements Benelux B.V RU3665	Oude Amersfoortseweg 123 NL-1212 AA Hilversum	3665@invoice.bertelsmann.com	NL 820 203 907 B01
3802	Arvato Netherlands B.V. RU3802	Brem1 NL-6598 MH Heijen	3802@invoice.bertelsmann.com	NL 802 011 305 B01
4004	Brief-Union eG RU4004	Reinhard-Mohn-Straße 300 DE-33333 Gütersloh	4004@invoice.bertelsmann.com	DE 242 195 109
4011	Bertelsmann SE & Co. KGaA - Pensions Trust RU4011	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4011@invoice.bertelsmann.com	DE 126 770 390
4101	BDMI GmbH RU4101	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4101@invoice.bertelsmann.com	DE 254 608 818
4105	BMG RIGHTS Management GmbH RU4105	Charlottenstraße 59 DE-10117 Berlin	4105@invoice.bertelsmann.com	DE 256 672 930
4106	AZ Direct Beteiligungs GmbH RU4106	Carl-Bertelsmann-Straße 161 DE-33332 Gütersloh	4106@invoice.bertelsmann.com	351/5900/4689
4139	frechverlag GmbH RU4139	Dieselstraße 5 DE-70839 Gerlingen	4139@invoice.bertelsmann.com	DE 147 509 267
4140	Bertelsmann SE & Co. KGaA - BI Corporate RU4140	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4140@invoice.bertelsmann.com	DE 126 770 390
4141	infoscore Portfolio Management International GmbH RU4141	Rheinstraße 99 DE-76532 Baden-Baden	4141@invoice.bertelsmann.com	351/5900/4951
4145	EXTEDO GmbH RU4145	Einsteinstr. 30 85521 Ottobrunn	4145@invoice.bertelsmann.com	DE 201 282 452
4282	Majorel Neubrandenburg GmbH RU4282	Carl-Bertelsmann-Str. 270 DE-33335 Gütersloh	4282@invoice.bertelsmann.com	DE 254 608 800
4283	Majorel Chemnitz GmbH RU4283	Carl-Bertelsmann-Str. 270 DE-33335 Gütersloh	4283@invoice.bertelsmann.com	DE 259 185 110

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4284	Majorel Schwerin GmbH RU4284	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4284@invoice.bertelsmann.com	DE 276 920 056
4310	infoscore Business Support GmbH RU4310	Rheinstraße 99 DE-76532 Baden-Baden	4310@invoice.bertelsmann.com	DE 239 616 096
4311	infoscore Finance GmbH RU4311	Rheinstraße 99 DE-76532 Baden-Baden	4311@invoice.bertelsmann.com	DE 213 117 037
4313	Direct analytics GmbH RU4313	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4313@invoice.bertelsmann.com	DE 209 719 248
4315	Riverty Services GmbH RU4315	Gütersloher Straße 123 DE-33415 Verl	4315@invoice.bertelsmann.com	DE 241 977 674
4323	Riverty Group GmbH RU4323	Rheinstraße 99 DE-76532 Baden-Baden	4323@invoice.bertelsmann.com	DE 814 491 108
4332	infoscore Portfolio Management GmbH & Co. KG RU4332	Rheinstraße 99 DE-76532 Baden-Baden	4332@invoice.bertelsmann.com	DE 270 947 808
4336	AZ fundraising services GmbH & Co. KG RU4336	Carl-Bertelsmann-Straße 161 S DE-33332 Gütersloh	4336@invoice.bertelsmann.com	DE 815 234 773
4344	Arvato SE - Healthcare RU4344	Reinhard-Mohn-Straße 22 DE-33333 Gütersloh	4344@invoice.bertelsmann.com	DE 319 051 807
4348	Be People GmbH RU4348	Carl-Bertelsmann-Str. 270 DE-33335 Gütersloh	4348@invoice.bertelsmann.com	DE 814 606 141
4350	arvato systems digital GmbH RU4350	Riebeckstraße 62 DE-04317 Leipzig	4350@invoice.bertelsmann.com	DE 812 812 265
4356	adality GmbH RU4356	Carl-Bertelsmann-Str. 161 DE-33332 Gütersloh	4356@invoice.bertelsmann.com	DE 288 078 631
4365	Bertelsmann SE & Co. KGaA - Riverty Corporate RU4365	Rheinstraße 99 DE-76532 Baden-Baden	4365@invoice.bertelsmann.com	DE 126 770 390
4366	Bertelsmann SE & Co KGaA - SCM Corporate RU4366	Reinhard-Mohn-Straße DE-33334 Gütersloh	4366@invoice.bertelsmann.com	DE 126 770 390
4367	Bertelsmann SE & Co. KGaA - BA IT Services Corporate RU4367	Reinhard-Mohn-Straße 20 DE-33334 Gütersloh	4367@invoice.bertelsmann.com	DE 126 770 390
4372	arvato services Dresden GmbH RU4372	Carl-Bertelsmann-Str. 270 DE-33335 Gütersloh	4372@invoice.bertelsmann.com	DE 815 476 538
4377	infoscore Portfolio Management II GmbH & Co.KG RU4377	Rheinstraße 99 DE-76532 Baden-Baden	4377@invoice.bertelsmann.com	DE 815 504 988
4379	Riverty GmbH RU4379	Gütersloher Straße 123 DE-33415 Verl	4379@invoice.bertelsmann.com	DE 815 539 954
4382	Bertelsmann SE & Co. KGaA - Bertelsmann Printing Group Corporate RU4382	Carl-Bertelsmann-Straße 161 DE-33332 Gütersloh	4382@invoice.bertelsmann.com	DE 126 770 390

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4384	direct services Gütersloh GmbH - Corporate Digital Marketing RU4384	Reinhard-Mohn-Straße 300 DE-33334 Gütersloh	4384@invoice.bertelsmann.com	DE 812 731 150
4396	Arvato SE RU4396	Reinhard-Mohn-Straße 22 DE-33333 Gütersloh	4396@invoice.bertelsmann.com	DE 319 051 807
4396	Arvato SE - IFC RU4396	Reinhard-Mohn-Straße 22 DE-33333 Gütersloh	4396.IFC@invoice.bertelsmann.com	DE 319 051 807
4404	RM 17 Beteiligungsverwaltungs GmbH RU4404	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4404@invoice.bertelsmann.com	351/5900/6480
4405	BMG RIGHTS Management GmbH - Corporate RU4405	Charlottenstraße 59 DE-10117 Berlin	4405@invoice.bertelsmann.com	DE 256 672 930
4406	EMBRACE GmbH RU4406	Carl-Bertelsmann-Str. 270 DE-33335 Gütersloh	4406@invoice.bertelsmann.com	DE 815 917 443
4407	RM 16 Beteiligungsverwaltungs GmbH RU4407	Carl-Bertelsmann-Str. 270 DE-33335 Gütersloh	4407@invoice.bertelsmann.com	351/5900/6403
4408	Bertelsmann SE & Co. KGaA – BI Overhead RU4408	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4408@invoice.bertelsmann.com	DE 126 770 390
4409	Bertelsmann Investments Digital Health GmbH RU4409	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4409@invoice.bertelsmann.com	DE 347 162 644
4410	Arvato Systems National Cloud GmbH RU4410	Reinhard-Mohn-Straße 18 DE-33333 Gütersloh	4410@invoice.bertelsmann.com	DE 351 969 547
4411	Bertelsmann Data Services GmbH RU4411	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4411@invoice.bertelsmann.com	DE 336 482 965
4412	RM Elfte Beteiligungsverwaltungs GmbH RU4412	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4412@invoice.bertelsmann.com	351/5900/6210
4413	RM 9 Beteiligungsverwaltung GmbH RU4413	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4413@invoice.bertelsmann.com	DE 815 826 726
4418	Bertelsmann Global Business Services GmbH - BeProcurement RU4418	Ringstraße 16-20 DE-33378 Rheda-Wiedenbrück	4418@invoice.bertelsmann.com	DE 203 313 877
4420	Bertelsmann Management SE RU4420	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4420@invoice.bertelsmann.com	DE 282 933 510
4421	Bertelsmann Transfer GmbH RU4421	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4421@invoice.bertelsmann.com	DE 815 381 268
4422	BAI GmbH RU4422	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4422@invoice.bertelsmann.com	DE 815 393 283
4425	Bertelsmann Global Business Services Schwerin GmbH RU4425	Bleicherufer 25 DE-19053 Schwerin	4425@invoice.bertelsmann.com	DE 815 602 875
4428	Studyflix GmbH RU4428	Kirchbergstraße 23 DE-86157 Augsburg	4428@invoice.bertelsmann.com	DE 317 493 033

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4429	Erste WV Gütersloh GmbH - Holding for Afya RU4429	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4429@invoice.bertelsmann.com	351/5900/5251
4431	Relias Learning GmbH RU4431	Luisenstraße 46 DE-10117 Berlin	4431@invoice.bertelsmann.com	DE 305 057 725
4432	Erste WV Gütersloh GmbH - India Investments (BII) RU4432	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4432@invoice.bertelsmann.com	351/5900/5251
4440	Erste WV Gütersloh GmbH - Central Investments RU4440	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4440@invoice.bertelsmann.com	351/5900/5251
4441	Bertelsmann China Holding GmbH – Investments RU4441	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4441@invoice.bertelsmann.com	351/5900/1181
4465	milch & zucker GmbH RU4465	Friedrich-List-Straße 23 DE-35398 Gießen	4465@invoice.bertelsmann.de	DE 199 003 845
4466	Jobstairs GmbH RU4466	Friedrich-List-Straße 23 DE-35398 Gießen	4466@invoice.bertelsmann.de	DE 815 868 575
4468	justtrack GmbH RU4468	An der Alster 42 DE-20099 Hamburg	4468@invoice.bertelsmann.com	DE 352 506 979
4500	SUNDAY GmbH RU4500	An der Alster 42 DE-20099 Hamburg	4500@invoice.bertelsmann.com	DE 815 843 300
4803	Erste TD Gütersloh GmbH RU4803	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4803@invoice.bertelsmann.com	351/5900/5240
4804	Erste WV Gütersloh GmbH RU4804	Carl-Bertelsmann-Straße 270 DE-33335 Gütersloh	4804@invoice.bertelsmann.com	351/5900/5251
4834	trndsphere blue GmbH RU4834	Neumarkter Straße 26 DE-81673 München	4834@invoice.bertelsmann.com	143/188/01097
4836	trndnxt GmbH RU4836	Winzererstr. 47d DE-80797 München	4836@invoice.bertelsmann.com	DE 254 731 346
4837	TERRITORY Influence GmbH RU4837	Neumarkter Straße 26 DE-81673 München	4837@invoice.bertelsmann.com	DE 238 390 954
4864	G+J Digital Ventures GmbH RU4864	Friedrichstraße 68 DE-10117 Berlin	4864@invoice.bertelsmann.com	DE 306 144 027
4866	Ausbildung.de GmbH RU4866	Wittener Straße 87 DE-44789 Bochum	4866@invoice.bertelsmann.com	DE 272 322 231
4869	justDice GmbH RU4869	An der Alster 42 DE-20099 Hamburg	4869@invoice.bertelsmann.com	DE 306 047 314
4905	adjoe GmbH RU4905	An der Alster 42 DE-20099 Hamburg	4905@invoice.bertelsmann.com	DE 317 044 355
4906	TERRITORY Smart Agency GmbH RU4906	Am Baumwall 11 20459 Hamburg	4906@invoice.bertelsmann.com	DE 307 429 816

Important note on the invoicing address:

Please make sure to include the **RU (Reporting Unit)** as an additional information in the invoice address.

For invoices without purchase order please also mention the responsible **contact person (name/ email)** or the **cost center of the requestor** to ensure fast processing. The following is an example of the structure of the billing address:

Bertelsmann SE & Co. KGaA - Corporate Center
RU0029 john.doe@bertelsmann.com and/or cost center 00290100
 Carl-Bertelsmann-Strasse 270
 DE-33335 Gütersloh

Are you currently still using the central P.O. Box address in Gütersloh for sending invoices on paper? This will no longer be possible as of 30.12.23!
 The central paper post office box will be closed as of 30.12.23. Incoming mail will be returned to the sender as undeliverable.

RU	Name	Invoicing / Delivery address	E-mail address	VAT ID/ Tax number
4907	AppLike Group GmbH RU4907	An der Alster 42 DE-20099 Hamburg	4907@invoice.bertelsmann.com	DE 815 849 652
4910	TERRITORY GmbH RU4910	Carl-Bertelsmann-Straße 33 DE-33332 Gütersloh	4910@invoice.bertelsmann.com	DE 212 843 027
4910	TERRITORY GmbH RU4910	Brüssler Str. 89-93 DE-50672 Köln	4910@invoice.bertelsmann.com	DE 212 843 027
4910	TERRITORY GmbH RU4910	Am Baumwall 11 DE-20459 Hamburg	4910@invoice.bertelsmann.com	DE 212 843 027
4910	TERRITORY GmbH RU4910	Neumarkter Straße 26 DE-81673 München	4910@invoice.bertelsmann.com	DE 212 843 027
4911	Kindertagesstätte Villa Kunterbunt RU4911	Carl-Miele-Straße 216 - 218 DE-33335 Gütersloh	4911@invoice.bertelsmann.com	351/5912/0384
4912	Kindertagesstätte Villa Sonnenschein RU4912	Im Lütken Ort 44 DE-33334 Gütersloh	4912@invoice.bertelsmann.com	351/5912/0384
4914	TERRITORY GmbH - Leitung und Stäbe RU4914	Am Baumwall 11 DE-20459 Hamburg	4914@invoice.bertelsmann.com	DE 212 843 027
4917	GR Apps GmbH RU4917	An der Alster 42, DE-20099 Hamburg	4917@invoice.bertelsmann.com	DE 360 725 747
4918	FT Studios GmbH RU4918	An der Alster 42, DE-20099 Hamburg	4918@invoice.bertelsmann.com	DE 360 725 755
4920	Apps United GmbH RU4920	An der Alster 42, DE-20099 Hamburg	4920@invoice.bertelsmann.com	DE 360 725 739
5337	Countdown Media GmbH RU5337	Wichmannstraße 4, Haus 10 Sued DE-22607 Hamburg	5337@invoice.bertelsmann.com	DE 813 330 362
5345	BMG RIGHTS Management (Europe) GmbH RU5345	Charlottenstraße 59 DE-10117 Berlin	5345@invoice.bertelsmann.com	DE 284 507 462
5389	BMG Production Music (Benelux) BV RU5389	Oude Amersfoortseweg 123 NL-1212 AA Hilversum	5389@invoice.bertelsmann.com	NL 800 529 297 B01
5443	BMG Production Music (France) SAS RU5345	53 rue Vivienne F-75002 Paris	5443@invoice.bertelsmann.com	FR 333 047 737 16
5455	BMG Production Music (Germany) GmbH RU5455	Charlottenstraße 59 DE-10117 Berlin	5455@invoice.bertelsmann.com	DE 815 787 814
5463	TT Teamwork Production AG RU5463	Ilfangstrasse 8 CH-8952 Schlieren	5463@invoice.bertelsmann.com	CH 213 966 373
5465	Telamo Musik & Unterhaltung GmbH RU5465	Lucile - Grahm Straße 41 DE-81675 München	5465@invoice.bertelsmann.com	DE 283 689 361
5902	Dorling Kindersley Verlag GmbH RU5902	Arnulfstraße 124 DE-80636 München	5902@invoice.bertelsmann.com	DE 147 851 084

Important note on the invoicing address:

Please make sure to include the **RU (Reporting Unit)** as an additional information in the invoice address.

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Bertelsmann SE & Co. KGaA - Corporate Center
RU0029 john.doe@bertelsmann.com and/or cost center 00290100
 Carl-Bertelsmann-Strasse 270
 DE-33335 Gütersloh

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 The central paper post office box will be closed as of 30.12.23. Incoming mail will be returned to the sender as undeliverable.

RU	Name	Invoicing / Delivery address	E-mail address	VAT ID/ Tax number
8200	Bertelsmann Luxembourg S.a.r.l. RU8200	45, Boulevard Pierre Frieden LU-1543 Luxembourg	8200@invoice.bertelsmann.com	2014 2424 186
8206	Riverty Services Netherlands B.V. RU8206	K R Poststraat 66 NL-8441 ER Heerenveen	8206@invoice.bertelsmann.com	NL 854 693 026 B01
8225	IFA Finance Designated Activity Company RU8225	Talent Garden Building, Claremont Avenue IE-D11YNR2 Glasnevin, Dublin 11	8225@invoice.bertelsmann.com	IE 034 637 04DH
8232	IFA Securitisation Designated Activity Company RU8232	Talent Garden Building, Claremont Avenue IE-D11YNR2 Glasnevin, Dublin 11	8232@invoice.bertelsmann.com	IE 035 553 12UH
8233	Riverty Tech OÜ RU8233	Telliskivi street 60/2 EE- 10412 Harju county, Tallinn	8233@invoice.bertelsmann.com	EE 102 087 316
8234	Riverty Services Ireland Limited RU8234	Talent Garden Building, Claremont Avenue IE-D11YNR2 Glasnevin, Dublin 11	8234@invoice.bertelsmann.com	IE 355 62 73SH
8299	Bertelsmann Nederland B.V. - Investments RU8299	Amsterdamsestraatweg 28 NL-1391 AB ABCOUDE	8299@invoice.bertelsmann.com	NL 009 488 182 B01
8303	Territory Influence WE SARL RU8303	3 rue de Liège FR-75009 Paris	8303@invoice.bertelsmann.com	FR27522903434
8364	Rote Liste Service GmbH RU8364	Mainzer Landstraße 55 DE-60329 Frankfurt am Main	8364@invoice.bertelsmann.com	DE 183 961 730
8390	Majorel Group Luxembourg S.A. 18, Boulevard de Kockelscheuer, LU-1821 Luxembourg	Postfach 198390 DE-33319 Gütersloh	8390@invoice.bertelsmann.com	LU 315 852 80
8670	Bertelsmann Luxembourg Investments S.à r.l. RU8670	43, Boulevard Pierre Frieden LU-1543 Luxembourg	8670@invoice.bertelsmann.com	2019 2402 728
8830	Bertelsmann Business Support S.a r.l. - Central BI Funds RU8830	43, Boulevard Pierre Frieden LU-1543 Luxembourg	8830@invoice.bertelsmann.com	LU 278 896 59
8888	Arvato Logistics Italia S.r.l. RU8888	Via Zanica 19 K IT- 24050 Grassobio	8888@invoice.bertelsmann.com	IT 039 472 301 36
9129	Bertelsmann Business Support S.à r.l. RU9129	43, Boulevard Pierre Frieden LU-1543 Luxembourg	9129@invoice.bertelsmann.com	LU 278 896 59